

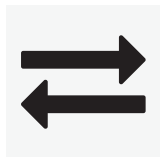
Apextech understands NGOs. We provide customized and comprehensive services to address your specific needs.

FARIS



FARIS (Field Accounting, Reporting and Integration System) is a comprehensive tool developed for the custom needs of NGOs. This browser-based solution integrates with accounting systems in the field, allowing you to efficiently transfer data from field to headquarters for the month-end close. FARIS meets your specific reporting and consolidation needs from donor and regulatory requirements.

ERP SYSTEM IMPLEMENTATION



ERP (Enterprise Resource Planning) systems are critical to accommodate the mission, donor and government requirements of field offices and headquarters, as well as be fully compliant with audit requirements. Without this, you can't measure organizational objectives.

Services: chart of account design and setup, setup of modules/subsidiary ledgers, data conversion, report development and customization, software updates and installation in addition to Acumatica, Microsoft Dynamics GP and SL, Quickbooks and Epicor implementation and support.

CONTRACT AND GRANT REPORTING



Timely reporting of direct and indirect costs associated with contracts and grants is essential to comply with requirements established by government, local and private donors. This leads to a better understanding of rate structures for competitive purposes, contract and grant compliance and effective cash management.

Services: implementation of analytical contract and grant reporting system, development of life of project reports and dashboard development

COST ALLOCATIONS



Apextech automates cost allocations to contracts and grants, which eliminates manual input, improves data accuracy and results in consistent and reliable financial data.

Services: PayAdjust (automated labor allocation software that works with any timekeeping and payroll system) and automated allocation of core and overhead costs to field offices. Any custom cost allocation process can be automated.

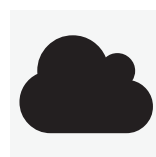
TRAINING



Apextech provides training on systems and processes related to financial operations. We have experience providing end user training worldwide (most recently in Africa and Asia).

Services: development of training materials, development of curriculum and conducting onsite or online training workshops and seminars.

CLOUD COMPUTING



Powerful, flexible, confusing and ever-changing, cloud computing is the most impactful new technology facing organizations today. The potential for universal and immediate access to organizational information is a real and compelling reason for NGOs to include cloud computing in their technology plan. Apextech provides expert guidance and assistance to avoid frustration, resolve challenges and realize the potential of cloud computing. Whether you're considering a migration to the cloud or you're interested in enhancing the functionality of your hosted resources, Apextech can help.

Integrate, consolidate and close on time with a solution designed for NGOs that integrates with your field accounting environment.

➤ **CURRENCY TRANSLATION**

Perform currency translations on field accounting data to establish a consistent baseline for reporting purposes. Monthly revaluations can be performed and multiple currencies can be handled within a field office. Compute FOREX gain/loss and revalue the balance sheet and month end.

➤ **JOURNAL ENTRY IMPORT**

Gain data entry efficiencies and work with familiar software tools. Delegate data validations to the field offices so that time is not spent communicating across time zones to correct field financial data. Flexible validation rules can be established to highlight data issues prior to submission to headquarters.

➤ **LOCAL CHART OF ACCOUNTS**

Maintain a chart of accounts in your accounting system that meets local regulatory requirement, and FARIS will map the account numbers to the headquarter's chart of accounts. You'll be able to satisfy local audit requirements when funding is provided by local government sources.

➤ **ALLOCATIONS**

Automate allocations to eliminate manual calculations and reduce error rates. You can allocate costs from headquarters to field projects, allocate costs based on labor hours and allocate cash to projects based on expenses. Any type of allocation can be handled, provided the basis of the calculation exists in the system.

➤ **REPORTING**

Produce consolidated reporting at the field to provide staff with a comprehensive view of their operations at a field office. Generate reports to show underlying transactions, view summarized data or produce cash advance requests. Local currency and USD companies can even be viewed together on many reports.

➤ **ADJUSTMENTS**

Handle adjustments to prior periods easily. Adjustments are converted at the rate used in the month the original entry was made to insure the adjusted amount in USD matches what was previously reported to headquarters.

➤ **DONOR REPORTING**

Enjoy a flexible framework that accommodates reporting based on budget line items established by funding sources. The layout of line items can be defined by the user, and different reports can be run for each donor.

3 WAYS FARIS CAN HELP YOU

EASY TO USE

1 Intuitive screens guide users through the steps required to close their financials. The system is available on any networked computer via a web browser, eliminating the need for custom installations. And Microsoft Excel is used for various features, providing users with a familiar method of conducting business.

FASTER CLOSE

2 The monthly close process is faster due to more accurate data, robust import and export capabilities and direct integration with accounting systems.

GREATER VISIBILITY

3 Data is quickly consolidated from multiple companies and made visible to identify data integrity issues prior to month's end.